

TAC Vision: Each member of Everett Public Schools is engaged in rigorous learning critically important to ongoing success both within and beyond the school walls, utilizing innovative technology tools that are a part of an equitable, robust, sustainable system.

Purpose: Identify, coordinate, and prioritize the demands for using technology to advance student achievement and increase operational efficiency. The council works within the parameters of the district strategic plan and with other councils to optimize the district's short and long-term 21st century teaching and learning objectives.

In attendance: Chris Bailey, Brian Beckley, Heather Brown, Jose Borunda, Rinky Devre, Tori Dowdy, Kari Eggink, Allison Greenberg, Dan Hansen, Monica Haule, Karen Hickenbottom, Michelle Hopstad, Eric Jennings, Nikhil Kashyap, Todd Koren, Joanne McCandless, Tavis Miller, Bernadette Nguyen, Jennifer Reyes, Jennifer Russell, Marti Shefvland, Kathryn Vafaezadeh, Tony Wentworth

Agenda Items – Strategic Themes

Welcome – Supportive Culture

- Reviewed Vision, purpose, and norms.

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Updates – Consistency and Accountability

- Synergy Student Information System (Tavis Miller)
 - Reviewed RFP in 23-24, part of 2022 EPS levy plan, surveyed in multiple stake holders, vendors came in to demo. Need for one tool for many needs.
 - Plan to roll out all components in 2025-26.
 - Training plan is being developed currently, train the trainer – who will be key district staff as trainers at sites. Training materials will be compiled for all school staff.
 - Stakeholder trainings will be through Fall 2025
 - Data Migration is the primary focus for LITS SIS team, round 3 of 8 completed this week.
 - Working with Communications team –updates in all media platform
- Parent Square (Dan Hansen)
 - Launched to staff and families in August, improved communication, enhanced family engagement, and translations services.
 - Customized product to work for families, teachers, students, coaches, clubs, groups.
 - 75% of students in the district have at least one parent who has registered.
 - Teachers/staff are excited to have access to this tool to communicate with students and families.
 - Help Article is a reliable source for questions and answers.
 - Communication is through direct messages, not text.
 - Always include parents in any message out to students.
 - Every staff at every building has access to message any contact at their buildings. Custom roles can be assigned to groups at their building.
- Web site-Final Site (Brian Beckley)
 - Transition to Finals site has been postponed and the timeline for transition from Blackboard to Finals site has been updated. Blackboard website is still in use. The goal is to be ready to transition in March 2025.
- Lifecycle management projects (Todd Koren)
 - Over the summer of 2024 2,000 Chromebooks were deployed at Gateway and North. This device is a Lenovo 500ec, 4th generation.
 - Upcoming project: 1,000 devices will be deployed for office staff and CRC staff to replace end-of-life desktops. There are many factors to consider.
 - Why are we doing it in the middle of the year? Next summer the new SIS will be in place and office staff will be deeply engrossed in learning the new SIS.
 - Need to identify and purchase new certificated staff laptops and high school devices, and classroom desktop or Nano computers.
 - Conversations with stakeholders are currently happening in buildings. Techs are gathering

- input from their building staff.
- Need to make sure any devices will work effectively and are compatible with Windows 11.

Artificial Intelligence in Everett and Effective Instruction

- Review current work of the AI Committee (Karen Hickenbottom)
 - When the Integrated Technology Plan was written, AI was not included in the plan. This is new for everyone. We are still developing the next steps.
 - Brian met with students and board and got student feedback. Students stated that AI should be a tool not a solution. Students felt there is a need for parameters to be established.
 - 42 staff and admins are part of the district's AI Committee
- Share feedback on considerations the district needs to make when adopting AI tools for EPS connected to the 4 Pillars.
 - Focusing on four pillars of climate, culture, systems, and instruction.
 - More exposure for staff to make informed decisions.
 - Exploring AI tools and creating learning opportunities.
 - How will we teach staff and students?
 - Priority for privacy and protecting students.
 - Magic School and Schoolai are the 2 software pilots we are implementing. 3rd pilot of Colleague.ai, which is currently for staff only. Vendor is working on a student tool.
- Provide feedback on our next steps.
 - Breakout session – focus on Systems and Instruction
 - Staff and students both need professional development and support around the use of AI tools.
 - Student view –
 - What do you mean by safety with AI and making sure students understand how we are providing safety with chosen platform?
 - They have guardrails in place that do not allow sharing outside of platform. Teachers can see what is being used by students.
 - AI tools are meant for 13 years and up.
 - What makes MagicSchool and Schoolai.com different than ChatGPT?
 - These 2 tools are meant for educational instruction.
 - Teachers can customize the tool to fit the subject or lesson in classroom.
 - It can be used from home.
 - Tutoring tools can be put in place.
 - Provides new learning options.

Planning for the work ahead with Capital Technology Levy - Equitable Access

- 2022-2028 \$96,000,000 Integration Technology Plan. These funds are allocated over 6 years, not in one lump sum.
 - Devices life cycle management (Todd Koren)
 - Student devices: features and functions to consider; regular laptop vs. 2-in-1 tablet style, screen size, battery life, includes pen/stylus, weight, durability.
 - Breakout Session: What are the top 5 considerations for the next student device.
 - What does it need to have or not have: [link](#) to form provided.
 - Technology Infrastructure: network safety and security
 - Software subscriptions: training and support
 - Staffing

Closure and Feedback – Supportive Culture

- We value your feedback and ideas, as well as your time.

2024-25 Future Meeting Schedule

- February 6, 2025
- April 24, 2025

Meeting notes: Shelley Barbano